

Towellers Limited



TOWELLERS HOUSE, W.S.A 30-31, BLOCK1, FEDERAL 'B' AREA, KARACHI-75950, PAKISTAN



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+92-21-36314884



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towellers@towellers.com www.towellers.com

October 2nd 2023

The General Manager Pakistan Stock Exchange Ltd. Stock Exchange Building Stock Exchange Road. Karachi

Subject: Notice of the Annual General Meeting prior to their Publication and dispatch to the shareholders.

Dear Sir

Enclosed please find a copy of the Notice of Annual General Meeting to be held on Thursday October 26th 2023 at 3:30 p.m. and press clipping published in daily Business Recorder (English) and Nai-Baat (Urdu) combined editions Karachi/Lahore/Islamabad on tomorrow dated October 3rd 2023 as required under regulation 5.6.9 of PSX Rule Book.

You may please inform the TRE Certificate Holders of the Exchange accordingly.

Yours sincerely,

For Towellers Limited

M. Farhan Adil

Company Secretary

C.C. The Director / HOD Surveillance Supervision & Enforcement Securities & Exchange Commission of Pakistan NIC Building, 63 Jinnah Avenue, Islamabad, Pakistan



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TOWELLERS LIMITED Notice of Annual General Meeting.

Notice is hereby given that the 50th Annual General Meeting of the Shareholders of Towellers Limited (the company) will be held at registered Office Towellers House WSA, 30-31, Block-1 Federal B Area Karachi on Thursday October 26th 2023 at 3:30 p.m to transact the following business.

ORDINARY BUSINESS:

- 1. To confirm the minutes of the 49th Annual General Meeting held on October 26, 2022.
- 2. To receive consider and adopt Audited Financial Statements of the Company for the year ended June 30th 2023 together with Chairman Review, Directors and Auditors, reports thereon.
- 3. To approve the payment of final cash dividend for the year ended June 30th 2023 @ 100% i.e. PKR 10/- per share. This is in addition to Interim cash dividend already paid at PKR 3/- per share i.e, 30%.
- 4. To appoint Auditors for the year ending June 30, 2024, and to fix their remuneration.

SPECIAL BUSINESS:

- 5. To approve the circulation of the annual financial statements to the members through QR enabled code and weblink by passing an ordinary resolution proposed in the statement of material facts
- 6. To transit any other business with the permission of the Chair.

A statement under Section 134(3) of the Companies Act, 2017 pertaining to the Special Business is being sent to the members with this notice.

By order of the Board

M. Farhan Adil Company Secretary Karachi: September 27th 2023.

NOTES:

1. The share transfer Books of the Company will remain closed from October 19th 2023 to October 26th 2023 (Both days inclusive). No transfer will be accepted for registration during this period, Transfer received in order at M/s. THK Associates (Private) Limited. 32-C, Jami Commercial Street 2, D.H.A. Phase-VII, Karachi. by close of business on October 18, 2023, will be treated in time for the entitlement and to attend the Annual General Meeting (AGM).

- 2. A member entitled to attend and vote at this meeting may appoint another member as his/her proxy to attend the meeting and vote instead of him/her .Proxies in order to be effective must be received by the Company not later than 48 hours before the meeting. In Case of Corporate entity, the Board Resolution/power of attorney with specimen signature shall be submitted alongwith Proxy Form to the Company. The Form of Proxy in English and Urdu is attached in the Annual Report and download from the Company's Website i.e, www.towellers.com
- 3. CDC account holders will further have to follow the guidelines as laid down in circular No1, dated January 26, 2000 issued by the SECP.
- 4. Shareholders interested in attending the AGM virtually are registered to ensure their registration by sending their particulars at the designated email www.farhan@towellers.com with the subject "Registration for TOWL AGM" mentioning their name, folio number, email address. The Log-in credentials and Zoom link to participate in the AGM would be provided to the registered shareholders via response email at least 48 hours before the time of AGM. Shareholders can also provide their comments and questions for the agenda items of the AGM at the email address: farhan@towellers.com.
- 5. The members are hereby notified that pursuant to section 143-145 of the Companies Act, 2017 and Companies (Postal Ballot) regulations, 2018 amended through notification dated December 5, 2022 issued by the (SECP), wherein, SECP has directed all the listed companies to provide the right to vote through the electronic voting facility and voting by post to the members on all businesses classified as special business. Members of Towellers Limited will be allowed to exercise their right to vote through electronic voting facility or voting by post for special business in its 50th Annual General Meeting to be held on Thursday, October 26, 2023 at 3.30 p.m. in accordance with the requirements and subject to the conditions contained in the aforesaid Regulations. For the convenience of the shareholders, the Ballot paper is annexed to this notice and the same is also available on the Company's website at www.towellers.com.
- Details of e-voting facility will be shared through an e-mail with those members of the Company who have their valid CNIC numbers, cell numbers and e-mail addresses available in the register of members of the company by the close of business on October 18, 2023. The web address and login details will be communicated to members via email, security code will be communicated to members through SMS from the web portal of M/s THK Associates (Pvt) limited (being the e-voting service provider). E-Voting lines will start on October 21, 2023 and shall close on October 25, 2023, members can cast their votes at any time during this period.
- 7 The members shall ensure that duly filled and signed ballot paper along with a copy of the (CNIC) should reach the Chairman of the meeting through post on the Company's registered address, W.S.A. 30,31 Block no. 1 Federal B Area Karachi- 75950 or email at www.farhan@towellers.com by October 25, 2023. The signature on the ballot paper shall match the signature on CNIC.



- As per section 72 of the Companies Act 2017, the company is required to replace its physical shares with the book entry form in a manner as may be specified and from the date notified by the Commission, within a period not exceeding four years from the Commencement of this Act. The shareholders having physical shareholding are encouraged to open account with the Central Depositary Company (CDC) to place their physical share into scrip less form.
- Shareholders, who have not yet submitted photocopy of their valid CNIC to the Company/Share Register, are once again requested to send their CNIC at the earliest directly to Company's Share Registrar, M/s THK Associates Pvt Limited, Corporate Entities also requested to provide their NTN.
- 10 In accordance with the provisions of section 242 of the Companies Act, 2017 and Companies (Distribution of Dividend) Regulations, 2017 every listed company is required to ensure that the cash dividends to its shareholders shall be paid through electronic mode only directly into their bank accounts designated by the entitled shareholders instead of issuing physical dividend warrants. Therefore, shareholders are requested to provide the details of their Bank mandate to the Company Share Registrar. Those share holders who hold shares with participants/CDC are advised to provide the same to their concerned participant/CDC, please note that as per section 243(3) of the Companies Act, 2017, listed Companies are entitled to withhold payment of dividend, if necessary information is not provided by the shareholders, for the convenience E-Dividend Mandate Form is available on Company's website. Members who, by any reasons, could not claim their dividends are advised to contact our Share Registrar M/s THK Associates Pvt Ltd to collect/inquire about their unclaimed/unpaid dividends. Members are requested to submit a declaration (CZ-50) to the Share Registrar, before the first day of book closure.
- 11 Pursuant the provisions of Finance Act, 2023 effective July 01, 2023 the rate of deduction of income tax from dividend payment under section 150 of the income tax ordinance, 2001 are as follows (i) for active tax payer :15% (ii) for non-active tax payer : 30%.
- 12 Pursuant to the provisions of section 223(6) of the Companies Act, 2017 the companies are permitted to circulate their Annual Audited Financial statements alongwith Notice of AGM, to its shareholders by e-mail, Physical copy of the Annual Report will be provided to the members on demand. The Annual Report of the Company for the year ended June 30, 2023 is also available on the Company's Website www.towellers.com.
- 13 Members are requested to have their updated e-mail and cell number incorporated in their physical folio with Share registrar of the Company and with their Participant or Broker/CDC Investor Account Services for shares held in electronic form.

STATEMENT UNDER SECTION 134(3) OF THE COMPANIES ACT, 2017

The Securities and Exchange Commission of Pakistan vide its SRO 389(1)/2023 dated March 21, 2023 has allowed companies to circulate the Annual Audited Financial together with reports thereon to its members through QR-enabled code and weblink. Accordingly, consent of the members is sought and if thought fit to pass the following resolution as a special resolution:



RESOLVED THAT the Company may transmit the Annual Audited Financial Statements to its members through QR-enabled code and weblink address to view and download the Annual Audited Financial Statements instead of transmitting in CD form or in hard copies, as allowed by the Securities and exchange Commission of Pakistan.

None of the Directors have any interest, directly or indirectly, in the aforesaid special business.

TOWELLERS LIMITED POSTAL BALLOT PAPER

In person and virtual meeting to be held on Thursday, October 26, 2023 at 3:30 pm at W.S.A. 30-31, Block No 1. F.B. Area Karachi **Phone:** +92 21 6323500-600 **Website**: www.towellers.com

Designated email address of the Chairman at which the duly filled-in ballot paper may be sent; farhan@towellers.com

Name of shareholder/joint shareholders	
Registered Address	
Number of shares held and folio number / CDC Account #	
CNIC No./Passport No (in case of foreigner) (Copy to be attached)	
Additional Information and enclosures (In case of representative of body corporate, corporation and Federal Government)	

I/we hereby exercise my/our vote in respect of the below resolution(s) through postal ballot by conveying my/our assent or dissent the following resolution by placing tick (\checkmark) mark in the appropriate box below:

Sr. No.	Nature and Description of Resolutions	No. of ordinary shares for which votes cast	I/We assent to the Resolutions (FOR)	I/We dissent to the Resolutions (AGAINST)
01	Agenda No: 05 To approve the circulation of the annual financial statements to the members through QR enabled code and weblink by passing an ordinary resolution proposed in the statement of material facts.			

- 1. Duly filled& signed original postal ballot should be sent to the chairman of the Company or a scanned copy of the original postal ballot to be emailed at farhan@towellers.com.
- 2. Copy of CNIC/ Passport (in case of a foreigner) should be enclosed with the postal ballot form.
- 3. Postal ballot forms should reach the chairman of the meeting on or before October 25th 2023, during working hours.
- 4. Signature on postal ballot should match with signature on CNIC/ Passport (In case of a foreigner).
- 5. Incomplete, unsigned, incorrect, defaced, form, mutilated, overwritten ballot paper will be rejected.
- 6. In case of representative of body corporate and corporation, postal ballot insist he accompanied with copy of CNIC of authorized person, along with a duly attested copy of Board Resolution, Power of Attorney, or Authorization Letter in accordance with Section(s) 138 or 139 of the Companies Act, 2017, as applicable, unless these have already been submitted along with the Proxy Form. In case of foreign body corporate etc., all documents must be attested by the Counsel General of Pakistan having jurisdiction over the member.
- 7. Ballot paper has also been placed on the website of the Company www.towellers.com Members may download the ballot paper from the website or use an original/photocopy published in newspapers.



(iii) TOWELLERS LIMITED

NOTICE OF ANNUAL GENERAL MEETING

Nolice is hereby given that the 50th Annual General Meeting of the Shareholders of Towaliar Limited (the company) will be held at registered Office Towaliers House WSA, 30-31, Block-Federal B Area Karachi on Thursday October 26th 2023 at 3:30 p.m to transect the followin

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 appoint Auditors for the year ending June 30, 2024, and to fix their remuneration.

4. To approint Auditors for the year enumy structure.

SPECIAL BUSINESS:

5. To approve the decadation of the annual financial statements to the members through QR enabled code and weblink by passing an ordinary resolution proposed in the statement of material facts.

6. To transit any other business with the permission of the Chair.

A statement under Section 134(3) of the Companies Act, 2017 pertaining to the Special Business is being sent to the members with this notice.

By order of the Board

Karachi: September 27th 2023

By order of the Board M. Farhan Adll Company Secretary

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Karschi:

By order of the Board M. Farhan Adll Company Secretary NOTES:

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TOWELLERS LIMITED POSTAL BALLOT PAPER

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www.towellers.com
Designated email address of the Chairman at which the duly filled-in ballot paper may b
sent:farhan@towellers.com

Name of shareholder/joint shareholders Registered Address Number of sharea held and folio number / CDC Account# CNIC No./Passport No (in case of foreigner) (Copy to be attached)
Additional Information and enclosures
(In case of representative of body corporate, corporation and Federal Government)

We hereby exercise my/our vote in respect of the below resolution(s) through postal ballot by conveying my/our assent or dissent the following resolution by placing lick (</) mark in the appropriate bot below:

Sr. #	Nature and Description of Resolutions	No. of ordinary shares for which votes cast	the Resolutions (AGAINST)
	Agenda No: 05 To approve the circulation of the annual financial statements to the members through QR enabled code and weblink by passing an ordinary resolution proposed in the statement of material facts.		

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 Duly filled & signed original postal ballot should be sent to the chairman of the Company or a scanned copy of the original postal ballot to be emailed at farthan@lowellers.com. Copy of CNIC/Passport (in case of a foreignar) should be enclosed with the postal ballot form. Postal ballot forms should reach the chairman of the meeting on or before October 25th 2023, during workingh pours.

 Signature on postal ballot should match with signature on CNIC/ Passport (in case of a foreigner).

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 In case of representative of body corporate and corporation, postal ballot insist he accompanied with copy of Oktof of authorized person, along with a duty altested copy of Board Resolution, Power of Attorney, or Authorization, Letter in accordance with Section (3) so r139 of the Companies Act, 2017, as applicable, unless these have already been submitted along with the Proxy Form, in case of foreign body corporate etc., all documents must be attested by the Counse General of Paktian having justicidation over the member. Ballot paper has also been placed on the website of the Company www.towellers.com Members may download the ballot paper from the website or use an original/photocopy published in novespapers.

Signature of shareholder





نوش برائے سالا شاجلاس عام

ر بوادش به المطل کیا بات بر کار البطر شیخت می یافتان 60 دان ساانشا باش مام برد و 2016 تورد 2023 بردنه عمراند رهنوا اکس راند بازی تحراب 31- 30 دیانگ راید نیا دل بازی که یک مین مدونه که کارد بازی بری این با بری کیانی شندی با

لعدو می آخوز 1 - 26 گزیر 2022 کیسند 19 دیرمدن ناچی میام کنا دردانی کار نیش 2 - 30 دین 2023 کیکس برت را ساس کیلید کش کرا از شود مکافران مدیندین داوز کیز دادرا آغز تی را برخرس که اصول،

ل ایرین و عدیده بر می میرین سرین می بیشند. 20 پرون 2023 گوگر بر شده با را برگیا 100 آیریدگی 10 دو به که شمس کرمنب سے گواختر مثالی امثر کی ادائی کی متوری چرون بدید کار می کمی کارون کی مدوریت بینکه ساوان خواجه کی آنتو واقع معشر سریما دادید بر 30 پرون 2024 کیچندا از بخواجم دادی سریم میشند.

خصوصی اهور 5 ادل حالی کے بارد کی بارد امول آرارداد کی سخر رال سے ادام کی کرمانات ال گوشاران کی گوار کرداد در درج مثل کے واسے ترسل کی - せっしっか

سودان بد. چیزیمان اوانت نه دیگر امری انها به بی . مجازه ایک در 2017 نمیخش (1343 نیزیش شوسی امور سے متعلق بان اوش کے مواداد اکنورکار سال کم بارا ہے . 200

فرمان مادل مېنى يكيرى

را که آنه کا را که این سرک از کو سے کا ماشتر و میں ایک سے بدارے کی بال بر کردوا پام الحجود ال میں الحراس الدی می المستحد میں الدی کی میں الدی میں

سات www.towellers.com پرگزارشیاب به میگری نرایس به که برگزارشی به کدرگ ی بی که مشوده آنی کاورلیز در مهای فهرد اسال این مساور در اسال به در و این این برگزارشی در اسال به در اسا

ر 2025) کوئر کر کے۔ کم پروال سے افدائل نامی کا کہ 2023 کا دختاری کی آگئی آداری سے 1000 کے گئی 150 می کنڈی کی باب سے ان پڑی کی ادائل پر دسلاک کھی کی کوئی کی اسٹان کی تروین میں کا کی باک کی ہے۔ (1) خبل کھی رہیں ہے۔ 19 ایسد (1) فر

ان المارة 100 كيارة المارة ال ا ما کین اپنے یا و ش کی کی تدل کے ارب میں مجنی کے شیخر و مدار الا مال کریں۔

کھپٹیز ایکٹ 2017 کے سیکشن(3)134 کے تحت بیان ہے اش ارد399(1)720مر 3121 کی 2023 کاریخ کرکھارارانات

روب سروب بروب می درود بروبان و بروبی م مدید با در میکنی بروبی بروبی بروبی که در سال کرنی ساید بروبی بروبی بروبی بروبی بروبی بروبی بروبی بروبی بروبی ب کمان کشاده کرد در کار در دارد می داد شده بدود مدید کرنی می درود بروبی بروبی بروبی بروبی بروبی بروبی بروبی بروبی کمان کشاده کرد در درود بروبی که دارد این مدید کرد بروبی می درود بروبی بروبی

تاولرزنميثلاپوسٹل بي

راست فدياد بنگل بطگ 2016 تور 2023 بعمارت پروت مير 30:34 بلايل است 31-30 باک نجر ۱ دانيل ايدا کرا بگران پرو 30-30 -21-99 به سال 2021 به سال www.towellers.com پيم 30:30 بلايل با در من محرب کم کرش دايل ميريين

کے جی۔farhan@lowellers.com معمل الذار ماکٹ حسم یالت کام ا قالی تکومت کے کا تھوں کی مورٹ شر) عمارات میں اس معدرہ ذیل فرادرادوں کی منظوری کے سطوری کے گئے الی آن دائے وی فرامی کٹیان مندرہ الحرید بیٹے کے فافون میں کو استعمال کی آگار کے جی۔۔۔۔ کی آگار کے جی۔۔۔

مول صم کی تعام استرادون کے کہام استرادون کے جن ماے دی کیلے کی تعدادی کی تحدید اس 180 مادی حالی کے بیان علی ارور قرار دادی منظوری کے اور منے اسامی کو کھا آوکد الاور یہ لک کے ورسے ساتات پڑتال شود مالیاتی کرشوروں ارسال کرنے کی

معی إن كے تنا

سرا می با این ما برای با بردند کار این ترکی با در بازگرای با کردند کار با با بازگرای با بازگرای با بردند کردند کر

را زرانتیاری بر بط می آن کی ب را بر vw.lowellers.com بازیان بر سی این آن کی اشتال کر می می با www.towellers.co پر من دستاب این را دا کمین دیب ما تحت سے بلٹ پیر ڈاڈن او کر مکتے ہیں

